

Employee Name: (Last)		(First)		(Initial)	
Social Security #:					
14. Job Elements (Transfer from Employee Work Performance Standards form and provide a numerical rating of 1 = DMS; 2 = MS; or 3 = ES for each job element in column (A).		(A) Rating	(B) Weighted Value	(C) Weighted Rating	
Job Element #9:					
Job Element #10:					
Job Element #11:					
Job Element #12:					
Job Element #13:					
Job Element #14:					
Job Element #15:					
Job Element #16:					
Overall Rating (Scale: 1 to 1.50 = DMS; 1.51 to 2.50 = MS; 2.51 to 3 = ES) <i>(A "does not meet standards" rating may affect adjustments based on merit (NAC 284.194) and longevity pay (NAC 284.270). Another evaluation must be completed within 90 days (NRS 284.340).</i>					
15. Rater's Comments: <i>(A "does not meet standards" rating for any job element <u>must</u> include a detailed explanation of the deficiencies.)</i>					
16. Development Plan & Suggestions: <i>(The supervisor addresses how the employee can enhance performance and achieve standards; indicates recommendation for further development and training. This section should be discussed with the employee.)</i>					

Distribution: Original to Department of Personnel; Copy to Agency; Copy to Employee; Copy to Supervisor